

# Melrose

## Business Improvement District

# 2015 Annual Planning Report

Template

### **District Name**

This report is for the Melrose Business Improvement District (District). The District is operated by the Melrose Business Improvement Association., a California non-profit corporation.

### **Fiscal Year of Report**

This report applies to the 2015 Fiscal year. The District Board of Directors approved the 2015 Annual Planning Report at the (Month/Day), 2014 Board of Director's meeting.

### **Boundaries**

There are no changes to the District boundaries for 2015.

### **Benefit Zones**

The District has two benefit zones. For 2015 there will be no changes to the District's benefit zones.

## **2015 IMPROVEMENTS, ACTIVITIES AND SERVICES**

**Ambassador / Security Services:** \$0,000,000.00 (00.00%)

(Descriptive paragraph of 2015 'Ambassador / Security Services')

**Landscaping, Sanitation & Beautification:** \$0,000,000.00 (00.00%)

(Descriptive paragraph of 2015 'Landscaping, Sanitation & Beautification' activity/service)

**Marketing & Promotions:** \$0,000,000.00 (00.00%)

(Descriptive paragraph of 2015 'Marketing & Promotions' activity/service)

**New Business Attraction:** \$0,000,000.00 (00.00%)

(Descriptive paragraph of 2015 'New Business Attraction' activity/service)

**Policy Dev., Management & Administration:** \$0,000,000.00 (00.00%)

(Descriptive paragraph of 2015 'Policy Dev., Management & Administration' activity/service)

**Office, Insurance, Accounting & Other:** \$0,000,000.00 (00.00%)

(Descriptive paragraph of 2015 'Office, Insurance, Accounting & Other' activity/service)

**Uncollected Assessment Reserve:** \$0,000,000.00 (00.00%)

(Descriptive paragraph of 2015 'Uncollected Assessment Reserve' activity/service)

**Total estimate of Cost for 2015:** A breakdown of the total estimated 2015 budget is attached to this report as **Appendix A**.

### **Method and Basis of Levying the Assessment**

The Method and Basis for levying the 2015 assessment remains the same as listed in the Management District Plan. Annual assessments are based upon an

allocation of program costs and a calculation of assessable footage for two (2) Benefit Zones. Assessments are determined by lot square footage, building square footage and linear frontage. The assessment rates for 2015 are as follows:

**Zone 1**

Lot: \$0.1437 per square foot  
Building: \$0.1853 per square foot  
Frontage: \$8.6876 per linear foot

**Zone 2**

Lot: \$0.0088 per square foot  
Building: \$ 0.0259 per square foot  
Frontage: \$5.9100 per linear foot

**(There is No CPI increase for 2015)**

**Surplus Revenues**

At the end of 2014, the District will have an estimated \$00,000 of surplus revenue that will be rolled over into 2015 budget. The District Board of Directors authorized the rollover at the (Month/Day), 2014 Board of Director's meeting.

**Anticipated Deficit Revenues**

There are no deficit revenues that will be carried over to 2015.

Contributions from Sources other than assessments: \$00,000  
*(Descriptive paragraph of other sources of income)*